



1685 Congress Street, Portland, Maine 04102  
 Phone: 207.775.0244 | Web: www.vtec.org

## DESKTOP APPLICATIONS

MICROSOFT WINDOWS DESKTOP OPERATING SYSTEMS		DAYS	COST	FEB	MAR	APR	MAY
	Introduction to Using Computers	1	\$99			9	29
	Windows 7: Transition from Windows XP (1:00pm - 4:00pm)	1/2	\$145				
OFFICE 2010		DAYS	COST	FEB	MAR	APR	MAY
	Office 2010: Changes and New Features (9:00am - 3:30pm)	1	\$275	29			
MICROSOFT ACCESS		DAYS	COST	FEB	MAR	APR	MAY
	Access 2003 Queries & Reports	1	\$325				
	Access 2003 Level 1: Introduction to Microsoft Access	2	\$625		5		
	Access 2003 Level 2: Intermediate Topics	2	\$625				
	Access 2003 Level 3: Advanced Topics	2	\$625				
	Access 2007 Queries & Reports	1	\$325	15			
	Access 2007 Level 1: Introduction to Microsoft Access	2	\$625	1		2	
	Access 2007 Level 2: Intermediate Topics	2	\$625		12		
	Access 2007 Level 3: Advanced Topics	2	\$625				
NEW	Access 2010 Queries & Reports	1	\$325			4	
NEW	Access 2010 Level 1: Introduction to Microsoft Access	2	\$625				3
NEW	Access 2010 Level 2: Intermediate Topics	2	\$625		29		
NEW	Access 2010 Level 3: Advanced Topics	2	\$625			23	
MICROSOFT EXCEL		DAYS	COST	FEB	MAR	APR	MAY
	Excel 2003 Level 1: Introduction to Excel Spreadsheets	1	\$295		9	4	
	Excel 2003 Level 2: Intermediate Topics	1	\$295	14		19	30
	Excel 2003 Level 3: Advanced Topics	1	\$295		8		
	Excel 2003: Creating and Using Pivot Tables (8:30am - 11:30am)	1/2	\$175				
	Excel 2007 Level 1: Introduction to Excel	1	\$295	17	13	12	
	Excel 2007 Level 2: Intermediate Topics	1	\$295	24	21	23	23
	Excel 2007 Level 3: Advanced Topics	1	\$295	16		25	
	Excel 2007: Creating and Using Pivot Tables (1:00pm - 4:00pm)	1/2	\$175		14		
	Excel 2007: Introduction to Programming in VBA	3	\$1,195				
NEW	Excel 2010 Level 1: Introduction to Excel	1	\$295	7		16	
NEW	Excel 2010 Level 2: Intermediate Topics	1	\$295	8			16
NEW	Excel 2010 Level 3: Advanced Topics	1	\$295	22			
MICROSOFT OUTLOOK		DAYS	COST	FEB	MAR	APR	MAY
	Outlook 2007 Level 1: Introduction	1	\$295			26	
	Outlook 2007 Level 2: Intermediate Topics	1	\$295				25
	Outlook 2007 Level 3: Advanced Topics	1	\$295		6		
NEW	Outlook 2010 Level 1: Introduction	1	\$295	15			
NEW	Outlook 2010 Level 2: Intermediate Topics	1	\$295		7		
NEW	Outlook 2010 Level 3: Advanced Topics	1	\$295			6	
MICROSOFT POWERPOINT		DAYS	COST	FEB	MAR	APR	MAY
	PowerPoint 2007 Level 1: Introduction to Creating Presentations	1	\$295			2	
	PowerPoint 2007 Level 2: Intermediate Topics	1	\$295				21
NEW	PowerPoint 2010 Level 1: Introduction to Creating Presentations	1	\$295				
NEW	PowerPoint 2010 Level 2: Intermediate Topics	1	\$295	28			11

## DESKTOP APPLICATIONS

MICROSOFT PROJECT - SEE ALSO COMPTIA PROJECT+		DAYS	COST	FEB	MAR	APR	MAY
	Managing Projects Using MS Project 2003/2007	3	\$995			11	
	Advanced Project Management Using MS Project 2003/2007 (8:30am-4:30pm)	2	\$695				
NEW	Project 2010 Foundations	3	\$1,295				14
NEW	Project 2010 What's New	2	\$895				17
MICROSOFT PUBLISHER		DAYS	COST	FEB	MAR	APR	MAY
	Publisher 2007: Create, Design and Publish With Impact	1	\$295				
NEW	Publisher 2010: Create, Design and Publish with Impact	1	\$295				
MICROSOFT VISIO		DAYS	COST	FEB	MAR	APR	MAY
	Visio Professional 2007: Level 1	1	\$425				
MICROSOFT WORD		DAYS	COST	FEB	MAR	APR	MAY
	Word 2007 Level 1: Introduction to Word	1	\$295				4
	Word 2007 Level 2: Intermediate Topics	1	\$295	20			
	Word 2007 Level 3: Advanced Topics	1	\$295		26		
	Word 2010 Level 1: Introduction to Word	1	\$295		19		
	Word 2010 Level 2: Intermediate Topics	1	\$295			10	
	Word 2010 Level 3: Advanced Topics	1	\$295				

## CRITICAL SKILLS

BUSINESS & IT PROFESSIONAL		DAYS	COST	FEB	MAR	APR	MAY
	Customer Service: How to Provide Quality Service	1	\$195			13	
	Fundamentals of Project Management Theory	2	\$695		7		
NEW	Interpersonal Communications	1	\$325		9		
	Setting Goals: A Reason To Strive For Meaningful Results (1:00pm - 4:00pm)	1/2	\$145				14
	Successful Time Management (1:00pm - 4:00pm)	1/2	\$145				

## CRYSTAL REPORTS

CRYSTAL REPORTS (8:30am-4:30pm)		DAYS	COST	FEB	MAR	APR	MAY
	Crystal Reports 2008 Designer 1 Workshop (8:30am - 4:30pm)	2	\$895	20			21
	Crystal Reports 2008 Designer 2 Workshop (8:30am - 4:30pm)	2	\$895		19		
	Crystal Reports 2008 Designer 3 Workshop (8:30am - 4:30pm)	2	\$895				
	Crystal Reports XI Designer 1 Workshop (8:30am - 4:30pm)	2	\$895	22			23
	Crystal Reports XI Designer 2 Workshop (8:30am - 4:30pm)	2	\$895		21		
	Crystal Reports XI Designer 3 Workshop (8:30am - 4:30pm)	2	\$895				

## WEB & DESIGN

ADOBE DESIGN		DAYS	COST	FEB	MAR	APR	MAY
	Adobe InDesign CS5: Creating Professional Multi Page Documents	2	\$695				3
WEB		DAYS	COST	FEB	MAR	APR	MAY
	Dreamweaver CS5: Introduction to Web Design	2	\$695	23			
	Web Design with XHTML and CSS	3	\$995			9	



## MICROSOFT TECHNICAL

EXCHANGE SERVER 2010		DAYS	COST	FEB	MAR	APR	MAY
10135	Configuring, Managing and Troubleshooting Microsoft Exchange Server 2010	5	\$2,495		12		
10233	Designing and Deploying Messaging Solutions with Microsoft Exchange Server 2010	5	\$2,495				7
POWERSHELL		DAYS	COST	FEB	MAR	APR	MAY
6434	Automating Windows Server 2008 Administration with Windows PowerShell	3	\$1,495		5		
10325	Automating Administration with Windows PowerShell 2.0	5	\$2,495			9	
SERVER 2008		DAYS	COST	FEB	MAR	APR	MAY
6416	Updating Your Network Infrastructure and Active Directory Technology Skills to Windows Server 2008	5	\$2,495			9	
6418	Deploying Windows Server 2008	3	\$1,495				
6419	Configuring, Managing and Maintaining Windows Server 2008 Servers	5	\$2,495			30	
6420	Fundamentals of Windows Server 2008 Network and Applications Infrastructure	5	\$2,495				
6421	Configuring and Troubleshooting a Windows Server 2008 Network Infrastructure	5	\$2,495		12		
6425	Configuring and Troubleshooting Windows Server 2008 Active Directory Domain Services	5	\$2,495		19		
6426	Configuring and Troubleshooting Identity and Access Solutions with Windows Server 2008 Active Directory	3	\$1,495				
6427	Configuring and Troubleshooting Internet Information Services in Windows Server 2008	3	\$1,495			25	
6428	Configuring and Troubleshooting Windows Server 2008 Terminal Services	2	\$995		8		
6433	Planning and Implementing Windows Server 2008	5	\$2,495		5		21
6435	Designing a Windows Server 2008 Network Infrastructure	5	\$2,495				
6436	Designing a Windows Server 2008 Active Directory Infrastructure and Services	5	\$2,495				
6437	Designing a Windows Server 2008 Applications Infrastructure	3	\$1,495				
SHAREPOINT 2010		DAYS	COST	FEB	MAR	APR	MAY
	SharePoint Foundation 2010 for End Users	2	\$895		26		31
	SharePoint Foundation 2010 for Site Managers	2	\$895		28		
10174	TS ITPro: Configuring and Managing Microsoft SharePoint 2010	5	\$2,495	13			14
10175	Microsoft SharePoint 2010, Application Development	5	\$2,495				
10231	Designing a Microsoft SharePoint 2010 Infrastructure	5	\$2,495		12		
10232	PRO: Designing and Developing Microsoft SharePoint Server 2010 Applications	5	\$2,495		19		
50354	SharePoint 2010 SharePoint Designer	2	\$995	21			29
SQL SERVER 2008		DAYS	COST	FEB	MAR	APR	MAY
2778	2778 Writing Queries Using Microsoft SQL Server 2008 Transact-SQL	3	\$1,495			16	
6158	Updating Your SQL Server 2005 Skills to SQL Server 2008	3	\$1,495				
6231	Maintaining a Microsoft SQL Server 2008 Database	5	\$2,495				
6232	Implementing a Microsoft SQL Server 2008 Database	5	\$2,495				
6234	Implementing and Maintaining Microsoft SQL Server 2008 Analysis Services	3	\$1,495		5		
6235	Implementing and Maintaining Microsoft SQL Server 2008 Integration Services	4	\$1,995			2	
6236	Implementing and Maintaining Microsoft SQL Server 2008 Reporting Services	3	\$1,495		26		
50400	Designing, Optimizing, and Maintaining a Database Administrative Solution for Microsoft SQL Server 2008	5	\$2,495	20			14
50401	Designing and Optimizing Database Solutions with Microsoft SQL Server 2008	5	\$2,495		19		
VIRTUALIZATION		DAYS	COST	FEB	MAR	APR	MAY
10215	Implementing and Managing Microsoft Server Virtualization	5	\$2,495				21
10324	Implementing and Managing Microsoft Desktop Virtualization	5	\$2,495			30	
50273	Planning and Designing Microsoft Virtualization Solutions	5	\$2,495				



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## MICROSOFT TECHNICAL (cont'd)

VISUAL STUDIO 2010 .NET FRAMEWORK 4.0		DAYS	COST	FEB	MAR	APR	MAY
10262	Developing Windows Applications with Microsoft Visual Studio 2010	5	\$2,495				7
10263	Developing Windows Communication Foundation Solutions with Microsoft Visual Studio 2010	3	\$1,495				2
10264	Developing Web Applications with Microsoft Visual Studio 2010	5	\$2,495			23	
10265	Developing Data Access Solutions with Microsoft Visual Studio 2010	5	\$2,495		5		
10266	Programming in C# with Microsoft Visual Studio 2010	5	\$2,495	27			14
10267	Introduction to Web Development with Microsoft Visual Studio 2010	5	\$2,495			2	
10550	Programming in Visual Basic with Microsoft Visual Studio 2010	5	\$2,495				
10554	Developing Rich Internet Applications Using Microsoft Silverlight 4	5	\$2,495			9	21
WINDOWS 7		DAYS	COST	FEB	MAR	APR	MAY
6292	Installing and Configuring Windows 7 Client	3	\$1,495		26		
6293	Troubleshooting and Supporting Windows 7 in the Enterprise	3	\$1,495				30
6294	Planning and Managing Windows 7 Desktop Deployments and Environments	5	\$2,495			2	
50292	Administering and Maintaining Windows 7	5	\$2,495				

## COMPTIA/COMPUTER REPAIR

DAY PROGRAMS		DAYS	COST	FEB	MAR	APR	MAY
	Basics of PC Repair and Networking	4	\$1,795				
	CompTIA Linux+ Certification FastTrack	5	\$2,395	27			
	CompTIA Network+ Certification FastTrack	5	\$2,395	20			
	CompTIA Project+ Certification (8:30am-4:30pm)	3	\$1,495				9
NEW	CompTIA Security+ Certification FastTrack to SYO-301	5	\$2,395				

## LINUX

LINUX		DAYS	COST	FEB	MAR	APR	MAY
GL120	Linux Fundamentals	5	\$2,395	27			
GL250	Enterprise Linux System Administration	5	\$2,395			30	

## SECURITY

SEE ALSO: MICROSOFT-CISCO- COMPTIA SECTIONS		DAYS	COST	FEB	MAR	APR	MAY
	EC-Council Computer Hacking Forensic Investigator v4.0 (CHFI)	5	\$2,595			2	
	EC-Council Certified Ethical Hacking and Countermeasures v7.1 (CEH)	5	\$2,595				7
	EC-Council Network Security Administrator (ENSA)	5	\$2,595		19		

## CISCO

CISCO		DAYS	COST	FEB	MAR	APR	MAY
	Cisco - CCNA Introduction to Cisco Networking Technologies (ICND)	5	\$2,795				14

## VMWARE

VMWARE		DAYS	COST	FEB	MAR	APR	MAY
	VMware vSphere 5.0 Fundamentals of Administration (8:30am - 4:30pm)	4	\$2,995		19		
	VMware vSphere 5.0 Ultimate Bootcamp and Official Certified Virtualization Expert (CVE 5.0) (8:00am-6:00pm)	5	\$3,995	13			